



WASHINGTON
COURTS

**DISTRICT AND MUNICIPAL
COURT JUDGES' ASSOCIATION**

BOARD MEETING

FRIDAY, JANUARY 10, 2014

**AOC SEATAC OFFICE
SEATAC, WASHINGTON**



DMCJA BOARD MEETING
FRIDAY, JANUARY 10, 2014
12:30 P.M. – 3:30 P.M.
AOC SEATAC OFFICE
SEATAC, WA

<p align="center">PRESIDENT JUDGE DAVID SVAREN A G E N D A</p>	<p align="center">TAB</p>
<p>Call to Order</p>	
<p>Minutes – December 13, 2013</p>	<p align="center">1</p>
<p>Treasurer’s Report – <i>Judge Marinella</i></p>	<p align="center">2</p>
<p>Special Fund Report</p>	
<p>JIS Status Update – <i>Vicky Cullinane</i></p>	
<p>Discussion</p> <ul style="list-style-type: none"> A. ARLJ 9 Update – <i>Judge Svaren</i> B. Vehicle Registration and Fines for Non-Compliance – <i>Judge Svaren</i> 	<p align="center">3</p>
<p>Liaison Reports</p> <p align="center">DMCMA MCA SCJA WSBA WSAJ AOC BJA</p>	
<p>Information</p> <ul style="list-style-type: none"> A. Recent Technology Committee Meeting Minutes B. Recent Rules Committee Meeting Minutes C. MCA Annual Conference – <i>Deena Kaelin, MCA</i> 	<p align="center">4</p>
<p>Other Business</p>	
<p>Adjourn</p>	



DMCJA Board of Governors Meeting
Friday, December 13, 2013, 12:30 p.m. – 3:30 p.m.
AOC SeaTac Office

MEETING MINUTES

Members:

Chair, Judge Svaren
Judge Alicea-Galvan
Judge Allen
~~Judge Burrowes~~
~~Judge Derr~~
Judge Garrow (non-voting)
Judge Jahns
Judge Jasprica (non-voting)
Judge Lambo (non-voting)
Judge Logan
Judge Marinella
Judge Meyer
Judge Olwell
Judge Ringus (non-voting)
Judge Robertson
~~Commissioner Smiley~~
Judge Smith
Judge Steiner

Guests:

Judge Kim Walden
Judge Donna Tucker
Judge James Heller
Judge Jeffrey Ramsdell, SCJA
Candice Bock, AWC
Doug Levy
Ms. Aimee Vance, DMCMA
Brian Kelly, WSBA
Deena Kaeling, MCA

AOC Staff:

Ms. J Krebs
Ms. Vicky Cullinane
Ms. Michelle Pardee
Mr. Dirk Marler
Ms. Callie Dietz
Ms. Vonnie Diseth

President Svaren called the meeting to order at 12:30 p.m. and noted there was a quorum present.

ASSOCIATION BUSINESS

Minutes

Judge Jahns proposed amended language under the Legislative Committee Report, 1. Removal of Municipal Court Judges. M/S/P to approve November, 2013 minutes with that amendment.

Treasurer's Report

Judge Marinella included a written account statement in the materials. An audit will take place at the close of the 2014 books. *M/S/P to approve the Treasurer's Report.*

Special Fund Report

M/S/P to approve the Special Fund Report.

CLJ Case Management System Update

Ms. Dietz, Mr. Marler and Ms. Diseth gave a presentation on the history, timeline, events, and discussions regarding a CLJ Case Management System (CMS). They presented a history of the

current Information Technology Governance projects and how these are/were prioritized, and also discussed why a statewide approach/CMS is critical. They then presented AOC's high-level timeline for gathering the CLJ business requirements and recent events and discussions with CLJ courts who are anxious to get moving on this project or are planning on moving forward with their own CMS. The current plan is to start the Business Requirements process by second quarter 2014 and put out an RFP by second quarter 2016. A meeting is scheduled for January 24, 2014 to specifically discuss in detail how AOC and courts can move forward with a CLJ CMS.

ACTION

Policy for payment of dues when a vacant position is filled (full or pro-rata)

No action taken

Judge Marinella submitted a policy with language that clarified the expectations for payment when a judge pays the dues versus when a jurisdiction pays the dues. The Board discussed whether, if a judge pays the dues and then leaves office, would that judge receive a refund on pro-rated dues. The refund question was also raised at the November 2013 Board meeting. Judge Marinella and Judge Steiner will continue work adding language covering refund of dues and bring back to the Board.

Legislative Committee

1. Imposing Misdemeanor Jury Fees

No action taken.

In November, the Board sent this back to the Legislative Committee for further review. The Legislative Committee decided not to change the original proposal.

2. Therapeutic Courts (SB 5797) Workgroup

M/S/P to support but not sponsor bill.

3. Other Business

Judge Meyer reported that the DMCJA proposal regarding municipal court termination had been submitted to the BJA; the Legislative Executive Committee had been formed to address legislation throughout the legislative session; and the Impaired Driving Workgroup Report is available for review.

DISCUSSION

A. JISC CLJ Workgroup Request for Guidelines for Flagging Cases for Permanent Retention

Judge Svaren did not receive any further comments or suggestions for guidelines.

M/S/P to make this an Action item.

M/S/P to approve the recommended guidelines for judges to follow when flagging a case for permanent retention, which diverts from the standard retention schedule set out in the November 7, 2013, letter to DMCJA from the JISC CLJ Workgroup.

B. Office of the Trial Courts

There was a meeting on December 6, 2013, and the following was decided: The purpose is to be an advocacy group for issues of the courts of limited jurisdiction; the group does

not yet have a title – two names were proposed to be chosen at the next meeting; the group intends to meet quarterly; the chair will be a one year term and will be filled by one of the past presidents of the associations (to rotate between the associations); court administrators may send liaisons to the meetings but not vote; court security issues will be a focus, as well as creating a protocol for referring projects to the WA State Center for Court Research. SCJA currently has a legislative contact list that they will share/blend with DMCJA to increase contact with legislators to advocate on CLJ issues; and each association will ask their boards to provide funding so members may attend meetings.

Judge Steiner said that Judge Svaren's document regarding how the group should be formed set the ground work and helped progress the formation of this group.

C. Long Range Planning Recommendations to the Board

Judge Steiner reported that the Long Range Planning Committee met on October 18, 2013, and reviewed the items listed in the report submitted to the Board.

D. System Improvement Committee

Judge Steiner reported that the Committee met by telephone on December 4 and discussed the five items on the charge document. The Committee divided up into separate subcommittees to further review the items on the charge document and will meet in person on January 24, 2014, to go over the work the subcommittees have done.

E. Court Security Workgroup Status Update

Judge Svaren spoke with Judge Charles Snyder, SCJA, and both associations are interested in working together with DMCMA to form a joint committee to address trial court security issues. More information will be given at future meetings.

LIAISON REPORTS

DMCMA- Next week DOL should be returning tickets with errors through email and no longer mailing the returns.

MCA – They are planning their spring conference. Due to a resignation, Ms. Kaelin will be attending DMCJA Board meetings until a successor is chosen.

SCJA – Met with DMCJA for Office of Trial Courts and will be picking a new name and working on the protocol of AOC staff use. SC-CMS is still working through County Clerks' concerns over retaining local custody and control over court documents. Discussion on family law issues such as having separate courts for only family law cases and attorneys for all kids in termination and dependency hearings.

WSBA – Mr. Kelly reported that 2015 bar dues will remain the same and is the third year in a row that they have remained the same. WSBA is reviewing the impact this may have on WSBA programs and if any will have to cut any programs. There has been work on LLLT- Limited License Legal Technician requirements, which include educational and experience components.

WSAJ – No liaison present.

AOC – Ms. Dietz reported on the AOC reorganization and is working on filling vacancies. Positions have been filled for Supreme Court Commissions Coordinator, Language Interpreter Commission, and there is a new Security IT officer. Applications were received for the DMCJA staff position and interviews will be taking place.

BJA - Judge Lambo gave a re-cap of the December 13th BJA meeting. AOC reported on updates to its security system since the security breach and that they are working with another state agency, Military Department, to test AOC's security by trying to breach AOC security and work to fix weak parts of the system. Court Security resources were discussed and having education programs at conferences. Mellani McAleenan stressed the importance of contacting local legislators about the importance of the JISC account as when money is removed from that account it hurts the judicial branch and courts. Interpreter bill position remains at opposed because it is an unfunded mandate. There may be a workgroup that will keep the bill alive for the future possible funding.

STANDING COMMITTEE REPORTS

- A. Rules Committee – Judge Garrow included the committee's minutes in the materials.
- B. Long Range Planning Committee – Judge Steiner included the committee's minutes in the materials.

INFORMATION

The 2013 DMCJA Annual Report to the Chief Justice was included in the materials by Judge Svaren.

Leadership meeting DOL/DMCJA/DMCMA/AOC letter from Judge Svaren to Pat Kohler, Director of DOL, was included in the materials by Judge Svaren.

Judge Meyer reported that the Impaired Driving Work Group Report was published and to contact him for copies. It is a large document.

OTHER BUSINESS

Legislative Efforts to Increase Criminal Conviction Filing Fees

Ms. Candice Bock, Association of Washington Cities, and Mr. Doug Levy presented to the Board proposed legislation to increase the criminal conviction filing fees in an effort to help cover some of the costs for the January 2015 implementation of public defense standards and caseload limits. In 2004, a Court Funding Alternatives work group had recommended the fee be set at \$55, rather than the current \$43. However that did not occur. The increase of the fee would benefit both local and state governments as more money would be collected. Mr. Levy and Ms. Bock would like the Board's support for the legislation and any other feedback. The Board asked what percentage of the fees were actually collected. Mr. Levy responded about 60% of the imposed criminal conviction filing fees were collected. Judge Lambo understood the crunch that municipalities are under but also is concerned that fees pile up on people and increase their financial burden. Also, often the fees are converted to community service and so the increase in revenue would not be what is expected. Ms. Vance asked if the request was to increase the fee regardless of whether the person was represented by a private attorney or public defender. Mr. Levy said fee increase is without distinction between private or

public attorney. Judge Jahns discussed proposing a change so that all fees collected stay local, instead of increasing the fee amount. Judge Tucker suggested creating a new fee for the sole purpose of funding public defense mandates. Ms. Bock has seen historically that the legislature would rather increase an existing fee rather than create a new fee. Judge Alicea-Galvan suggested that the cities also work with their prosecutors to determine what violations would be part of the caseloads and what violations they wanted to move forward on prosecuting. Judge Meyer noted that historically DMCJA has opposed user fees to fund programs, including increase of fees. Ms. Bock and Mr. Levy thanked the Board for their time, they hope the Board would recognize the need to fund the January 2015 implementation of public defense standards and caseload limits, and appreciate the Board's feedback.

Meeting Adjourned at 3:43 p.m.



WASHINGTON
COURTS

District and Municipal Court Judges' Association

January 2, 2014

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JUDGE SAMUEL MEYER
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Yakima Municipal Court
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Federal Way Municipal Court
(253) 854-7900

COMMISSIONER PETE SMILEY
Bellingham Municipal Court
(360) 778-8150

JUDGE HEIDI SMITH
Okanogan County District Court
(509) 424-7170

To: President Svaren, DMCJA Officers; DMCJA Board of Governors;
From: G. Scott Marinella, DMCJA Treasurer
Subject: Monthly Treasurer's Report for January, 2014

Dear President Svaren, Officers and Members of the DMCJA Board of Governors,

The following is a summary of the total DMCJA accounts, expenditures and deposits, as well as an update regarding the finances of our association.

ACCOUNTS

US Bank Platinum Business Money Market Account
Fund Balance - \$100,343.85, as of November 29, 2013.

Bank of America Accounts
Investment Account - \$150,644.65, as of December 29, 2013.
Checking Account - \$9,412.23, as of December 29, 2013.

Total for all Accounts: \$260,400.73

EXPENDITURES

Total 2013/2014 adopted budget:	\$228,900.00
Total expenditures to date (12-30-13):	<u>\$ 37,262.63</u>
Total remaining budget as of January 2, 2014:	\$191,637.37

DEPOSITS

Total deposits 2013/2014: \$68,277.16

DMCJA 2013-2014 Budget

ITEM	COMMITTEE	Beginning Balance	Total Costs	Ending Balance
1	Access to Justice Liaison	\$500.00		\$500.00
2	Audit	\$2,000.00		\$2,000.00
3	Bar Association Liaison	\$5,000.00		\$5,000.00
4	Board Meeting Expense	\$30,000.00	\$8,032.07	\$21,967.93
5	Bookeeping Expense	\$3,000.00	\$1,625.00	\$1,375.00
6	Bylaws Committee	\$250.00		\$250.00
7	Conference Committee	\$3,500.00		\$3,500.00
8	Conference Incidental Fees For Members Spring Conference 2012 & 2013	\$40,000.00		\$40,000.00
9	Diversity Committee	\$2,000.00	\$42.01	\$1,957.99
10	DMCMA Education	\$5,000.00		\$5,000.00
11	DMCMA Liaison	\$500.00		\$500.00
12	DOL Liaison Committee	\$500.00	\$50.82	\$449.18
13	Education Committee**	\$8,500.00	\$329.80	\$8,170.20
14	Educational Grants	\$5,000.00	\$830.44	\$4,169.56
15	Judicial Assistance Committee	\$10,000.00	\$6,906.74	\$3,093.26
16	Legislative Committee	\$6,000.00	\$999.39	\$5,000.61
17	Legislative Pro-Tem	\$2,500.00		\$2,500.00
18	Lobbyist Expenses	\$1,000.00		\$1,000.00
19	Lobbyist Contract	\$55,000.00	\$8,000.00	\$47,000.00
20	Long-Range Planning Committee	\$1,500.00	\$441.82	\$1,058.18
21	MCA Liaison	\$1,500.00	\$596.31	\$903.69
22	National Leadership Grants	\$3,000.00	\$3,000.00	\$0.00
23	Nominating Committee	\$400.00		\$400.00
24	President Expense	\$7,500.00	\$846.20	\$6,653.80
25	Reserves Committee	\$250.00		\$250.00
26	Rules Committee	\$1,000.00	\$51.28	\$948.72
27	Rural Courts Committee	\$0.00	Not Funded	\$0.00
28	Salary and Benefits Committee	\$0.00	***Not Funded	\$0.00
29	SCJA Board Liaison	\$1,000.00	\$21.48	\$978.52
30	Technology Committee	\$5,000.00	\$7.39	\$4,992.61
31	Therapeutic Courts	\$2,500.00	\$532.06	\$1,967.94
32	Treasurer Expense and Bonds	\$1,000.00		\$1,000.00
33	Judicial Community Outreach	\$3,000.00	\$3,000.00	\$0.00
34	Uniform Infraction Committee	\$1,000.00		\$1,000.00
35	Regional Courts (ad hoc to 2015)	\$5,000.00		\$5,000.00
36	Professional Services	\$15,000.00	\$1,949.82	\$13,050.18
	TOTAL	\$228,900.00	\$37,262.63	\$191,637.37
37	TOTAL DEPOSITS MADE	\$68,277.16		
38	CREDIT CARD	\$0.00		
	***funding will come from special funds			

Peterson, Susan

From: Pardee, Michelle
Sent: Tuesday, December 31, 2013 3:50 PM
To: Peterson, Susan
Subject: FW: Vehicle Registration and Fines for Non-compliance.docx
Attachments: Vehicle Registration and Fines for Non-compliance.docx

Importance: High

Susan
For the DMCJA Board Agenda, will you please print this email and the attachment and under Discussion make this- B. Vehicle Registration and Fines for Non-compliance- Judge Svaren.

From: Long, Jerry [mailto:Jerry.Long@leg.wa.gov]
Sent: Friday, December 20, 2013 12:21 PM
To: Pardee, Michelle
Cc: Fleckenstein, Mary
Subject: Vehicle Registration and Fines for Non-compliance.docx
Importance: High

Hi Michelle, as Mary and I promised we would send you over the questions on improperly registering a vehicle in another state or falsifying residency when registering a vehicle.

We put together a table which is attached to summarize the offenses and related penalties and fines.

The questions we have are:

- Are there issues with these fines as far as being too high or too low?
- Would a traffic infraction being processed through traffic court be more effective and have a better chance of being heard?
- Are these offenses too immaterial in relation to all of the other more important cases the Courts have along with the very limited court time available to hear all of the cases that have been referred to the courts?
- Since the courts do not have the authority to change the fines, is this a problem for the courts?
- Are there other perceptions from the Courts that would assist the Legislature in setting the penalties and fines for these types of offenses?

- Do the courts feel that graduated penalties and fines are effective for more than one offense?

Thank you very much for your assistance with these questions.

If you and the Judges Association have another ideas relating to these offenses, we would really appreciate any thoughts and ideas that you have,

Jerry Long
House Transportation Committee
360-786-7306

Statutes	Statute Fine	Bail Amount
RCW 46.16A.050 (3) Falsifying residency for vehicle registration	Gross misdemeanor Fine \$529	Gross misdemeanor Bail Amount \$1,084
RCW 46.16A.030 Failure to initially register a vehicle or register a vehicle in another state to avoid Washington taxes and fees		
Failure to initially register a vehicle	<ul style="list-style-type: none"> • RCW 46.16A.030.4 • Gross misdemeanor • Fine \$529 • Court cannot change the fine • Fine is deposited into the Vehicle License Fraud Account 	Bail amount \$1,122
Registering a vehicle in another state first offense	<ul style="list-style-type: none"> • RCW 46.16A.030.6A • Gross misdemeanor • Fine \$529 • Fine of \$1,000 • Court cannot change the fines • Fines are deposited into the Vehicle License Fraud Account • Up to 364 days in county jail 	Bail amount \$3,135
Registering a vehicle in another state 2 nd or subsequent offense	<ul style="list-style-type: none"> • RCW 46.16A.030.6A • Gross misdemeanor • Fine \$529 • Fine of \$5,000 • Court cannot change the fines • Fines are deposited into the Vehicle License Fraud Account • Up to 364 days in county jail 	Bail amount \$11,335



WASHINGTON
COURTS

DMCJA Technology Committee

Thursday, October 10, 2013 (12:00 p.m. – 1:00 p.m.)

<http://aoceccl.adobeconnect.com/dmcjatechcomm/>

1-888-757-2790, PIN 436042#

MEETING MINUTES

Members:

Chair, Judge Kimberly Walden
Judge Marcine Anderson
Commissioner Anthony E. Howard
Judge David Larson
Judge Heidi E. Smith
Judge Steven Rosen
Judge Tracy Staab
Judge Lorrie Towers

Guests:

Ms. Vonnie Diseth
Mr. Mike Keeling
Mr. Dennis Longnecker
Mr. Dirk Marler
Ms. Cynthia Marr

AOC Staff:

Ms. Jennifer Creighton
Ms. Vicky Cullinane

Judge Walden called the meeting to order at 12:06 p.m.

1. **Welcome and Introductions**
2. **August 8, 2013 Meeting Minutes** – approved by consensus
3. **Discussion**

a. JABS Performance Update

Ms. Diseth gave an update on the solution regarding JABS performance issues. Between June and August, a series of JABS updates were made. Work included having IBM review the application and databases for tuning and performance, and they left recommendations on how to make improvements. Many of the recommendations have been implemented, but some are too large to do at the moment. There has been a decrease in JABS issues reported to AOC.

Judge Larson reported having had a few issues within the last two weeks, and that there are times DOL information is not displayed. Ms. Diseth indicated improved performance should continue.

b. Court Technology Conference (CTC) Information

Judge Walden introduced Cynthia Marr from the DMCMA Technology Committee. Judge Walden and one of Ms. Marr's staff attended the Court Technology Conference (CTC) in Baltimore last September. Judge Walden reported on the conference. Highlights included

- New video arraignment technology;
- Discussions regarding the balance between courts dependence on local IT departments and retention of judicial independence; it's easy to get lost and allow local IT politics to drive court business decisions;
- Changes in culture: social media, a variety of devices at work;

Ms. Marr gave an update on the SC-CMS fit analysis which is going on now and continuing next week. She is a member of the SC-CMS Court User Work Group and is there to represent CLJ interests, as well as view the Tyler Odyssey product with a critical eye toward its being a contender for the CLJ CMS. She state Odyssey has lots of benefits, but the CLJ's should be careful to look at all contenders.

c. DMCJA Sub-Site Update and Operating Level Agreement

The training referred to in the Operating Level Agreement needs to still happen. Judges Towers and Walden need the training. Ms. Creighton will take it as an action item to talk with the webmasters and see when this might happen.

Judge Rosen asked if there could be a push notification whenever opinions are posted. Judge Walden said Twitter updates are available for opinions.

d. Set November and December Meeting Dates

Ms. Creighton will poll the group during the week to find the best dates for November and December meetings.

4. IT Governance Requests

- SC-CMS has selected pilot courts (Thurston County and Lewis County Superior Courts) and will be selecting early adopters in early December. Accounting has been added to the scope of the project and requirements are being gathered. CLJ subject matter experts (SMEs) are assisting with the requirements phase.
- The Misdemeanant Corrections Association (MCA) is concerned that any CLJ-CMS include a probation module. To formalize that request, they have entered an ITG request for it.
- Records destruction – the policy is being reworked and was discussed at the October JISC meeting. It will come to a vote at their December meeting. Infractions will be destroyed after three years, but the status of other case types is still being discussed. Judge Rosen mentioned that they are struggling with what should be deleted from someone's case history versus concerns about public safety. The decision needs to be sent to the JISC because the committee can't come to an agreement. Each proposed solution has varying costs and legal ramifications.
- The request to change a password in JABS is still in the queue.

5. Committee Member Updates

- a. JISC – Judge Rosen reiterated the concerns and discussion around destruction of records.
- b. DDC – Judge Rosen reported that GR 15 is in for major changes regarding what can be sealed, destroyed, etc. The policy should be written such that IT can support it.
- c. DMSC – Judge Larson reported that the DMSC is still in a holding pattern while it is being redefined. More information should be available at the next meeting.

6. 2013-2014 Committee Meeting Schedule

See 3.d above.

7. Other Business

No new business.

ADJOURN AT 1:06 p.m.



WASHINGTON
COURTS

DMCJA Rules Committee

Wednesday, November 20, 2013 (12:00 p.m. – 1:00 p.m.)

Via Teleconference

MEETING MINUTES

Members:

Chair, Judge Garrow

~~Vice Chair, Judge Dacca~~

~~Judge Buttorff~~

Judge S. Buzzard

~~Judge Fraser~~

~~Judge Grant~~

Judge Harmon

Judge Heller

~~Judge Portnoy~~

~~Judge Robertson~~

~~Judge Steiner~~

Judge Szambelan

~~Ms. Linda Hagert, DMCMA Liaison~~

AOC Staff:

Ms. J Krebs

Judge Garrow called the meeting to order at 12:05 p.m.

The Committee discussed the following items:

1. September 2013 meeting minutes

The September 2013 Rules Committee meeting minutes were approved as presented. Judge Harmon and Judge Szambelan abstained.

2. Welcome new Rules Committee members

Judge Garrow welcomed Judge Buttorff, Judge Fraser and Judge Harmon to the Rules Committee.

3. Discussion regarding the possible effects of the imminent repeal of ARLJ 9

Earlier this year, DMCJA requested that the Supreme Court repeal ARLJ 9, pertaining to public access to court records, and simultaneously amend GR 31 to add a section (l) that would restrict access to certain documents such as evaluation reports. The Supreme Court recently announced that it would repeal ARLJ 9 but it did not simultaneously amend GR 31(l) as requested by DMCJA. Judge Garrow is concerned that the early December effective date of the repeal will not provide enough time to educate court staff or the public regarding proper procedures or to raise awareness that certain documents would now be available for public access. The repeal order has no language about whether it is prospective or retroactive. Judge Garrow indicated there is a strong argument that the rule is a substantial change regarding access to court records and should operate prospectively. Until ARLJ 9 is repealed, documents

filed with CLJs are submitted with the good faith belief that the restricted-access provisions of ARLJ 9 apply. If someone wants to see restricted-access documents that were filed under ARLJ 9, a GR 15 motion to unseal the document(s) should be needed.

Judge Garrow stated that she would investigate requesting a delayed effective date for the repeal of ARLJ 9 in order to allow courts of limited jurisdiction more time to train staff, revise procedures and inform attorneys, defendants and the public of this significant change.

4. Amendments to CrRLJ 8.13, regarding communications with jurors, proposed by WACDL

The Washington Association of Criminal Defense Lawyers is proposing an amendment to CrRLJ 8.13 to prevent attorneys from disclosing information to jurors post-verdict. Several Committee members expressed concern with the proposal. As there is not an immediate deadline for providing comments, Judge Garrow suggested that Committee members review the proposal and provide comments to the Committee. Judge Harmon agreed to coordinate the comments and report back at the next Committee meeting.

5. Other Business & Next Meeting Date

The Committee agreed to continue to hold meetings on the third Wednesday of the month. The next meeting is scheduled for Wednesday, December 18 at noon but may be cancelled for lack of items. If that meeting is cancelled, the next scheduled meeting is Wednesday, January 15.

There being no further business, the meeting was adjourned.

MCA Presents:
2014 Annual Spring Conference
April 28th, 29th, 30th

Great Wolfe Lodge

20500 Old Highway 99 SW
Grand Mound, WA 98531
800-640-9653

<http://www.greatwolf.com/grandmound/waterpark>

Rooms are \$119.00 per night
Use reservation # 1405MISD

Registration deadline is March 15th

Registration for MCA members* is \$145
or \$125 if you have your registration in by **February 28th**
Registration for non-MCA members is \$165

Scholarships are available for MCA members
If interested in applying please contact Bree Breza
(509) 244-8256 / (509) 244-1852 fax
dbreza@cawh.org

Scholarship applications are due by March 15th

Please refer to the attached tentative agenda for more information.

Don't forget to send in your 2014 membership dues, if you haven't already
Membership forms are available @ www.wamca.net

Check out MCA's new and improved website, and nominate your coworkers, supervisor,
or department for an award: <http://www.wamca.net/>

2014 MCA Spring Conference Registration Form

April 28th, 29th, 30th 2014

Please check one of the following:

- MCA Member registering by February 28th – \$125 _____
- MCA Member registering after February 28th - \$145 _____
- Non-MCA Member – \$165 _____
- I am applying for a scholarship _____

Name and Title: _____

Agency: _____

Address: _____

Phone: _____ Fax: _____

e-mail: _____

Meal Choices (circle one for each day)

<i>Monday April 28th</i>	Northwoods Fiesta Buffet or Vegetarian Option
<i>Tuesday, April 29th</i>	Mama Mia Italian Buffet or Vegetarian Option
<i>Wednesday, April 30th</i>	Oven Roasted Turkey Breast, Chicken Parmesean, Pommery Mustard Glazed Pork Loin or Vegetarian Option
<i>Will you be joining us for breakfast on Tuesday and Wednesday?</i>	
Yes No	

Do you have any allergies or special dietary needs we need to be aware of?

Yes _____ Explain _____

Registration deadline is Friday, March 15th.

Please make checks payable to MCA, and mail to:

Chris Hornung, MCA
c/o Marysville Municipal Court
1015 State Ave.
Marysville, WA 98270
(360) 363-8062

Please contact The Great Wolfe Lodge for room reservations at 1-800-640-9653
Let them know you are with the MCA Conference Code # 1405MISD

**Washington State Misdemeanant Corrections Association (MCA)
Spring Conference Scholarship Application**

Name:	Title:
Years in Probation:	Years in Current Position:
Department:	Address:
Phone:	

Estimated Costs:

Registration: \$	Lodging: \$	Travel: \$
Is funding available from any other source? Yes No (circle one)		
If yes, please list source and amount below:		
Source:	Amount: \$	

TOTAL FUNDS REQUESTED FROM MCA: \$

Have you ever received an MCA scholarship? Yes No (circle one) If yes, what year?
What would be the benefit to your organization if you participate in this conference?
List probation-related education/training completed in the last two years:
Other comments or information pertinent to this application:

Signature of Applicant:	Date:
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Please return application to:
Bree Breza, Court Clerk/Probation Officer (509) 244-8256 / 244-1852 fax
1208 S Lundstrom
Airway Heights, WA 99001 dbreza@cawh.org

2014 MCA Conference Tentative Agenda

Monday, April 28th

- 8:00-10:00 Registration and Vendor set-up
- 10:00-11:00 Vendor Networking * Pre Registration Required
- 11:00-12:00 Lunch/Giveaways
- 12:00-2:45 Courtney Popp- WSP DRE expert- DUI/MARIJUANA LAWS
- 2:45-3:00 Snack Break/Giveaways
- 3:00-5:00 Ginger Johnson- DV Perpetrator Eval Training (Option 1)
- 3:00-5:00 S.T.O.P -Drug/Alcohol Evaluation Training (Option 2)
- 5:00 Directors' Meeting

****Dinner on your own****

Tuesday, April 29th

- 7:30-8:30 Breakfast / Networking
- 8:30-10:00 Interstate Compact Updates- Marjorie
- 10:00-10:15 Snack Break/Giveaways
- 10:15-12:00 Carla Weaver- DOL Updates
- 12:00-1:30 Lunch/ Business Meeting- MANDATORY * GIVEAWAY*
- 1:30-3:15 Julian Gonzales- DSM V updates and Training
- 3:15-3:30 Snack Break/Giveaways
- 3:30-5:30 Washington Traffic Safety Commission Updates

****Dinner on your own****

Wednesday, April 30th

- 7:30-8:30 Breakfast / Networking
- 8:30-10:15 Detective Joe Gagliardi- Gang Training (option 1)
- 8:30-10:15 John Peterson-Transdermal Alcohol training (option 2)
- 10:15-10:30 Snack Break/Giveaways
- 10:30-12:00 Misdemeanant Probation Supervision Liability Training with Therese Murphy
- 12:00-1:30 Awards Luncheon and Basket Drawing/ Giveaways



WASHINGTON
COURTS

DMCJA BOARD MEETING
FRIDAY, JANUARY 10, 2014
12:30 P.M. – 3:30 P.M.
AOC SEATAC OFFICE
SEATAC, WA

S U P P L E M E N T A L A G E N D A		TAB
Call to Order		
Minutes – December 13, 2013		1
Treasurer’s Report – <i>Judge Marinella</i>		2
Action A. Policy for Payment of Dues when Vacant Positions Filled – Judge Marinella		X
Special Fund Report		
JIS Status Update – <i>Vicky Cullinane</i>		
Discussion A. ARLJ 9 Update – Judge Svaren B. Vehicle Registration and Fines for Non-Compliance – Judge Svaren C. OTC- Judge Svaren D. Joint Security Committee- Judge Svaren E. Judicial College- Judge Jahns		3
Liaison Reports DMCMA MCA SCJA WSBA WSAJ AOC BJA		
Information A. Recent Technology Committee Meeting Minutes B. Recent Rules Committee Meeting Minutes C. MCA Annual Conference – Deena Kaelin, MCA		4
Other Business		
Adjourn		

DISTRICT AND MUNICIPAL COURT JUDGES ASSOCIATION – DUES

Statute requires all District and Municipal Court Judges be members of the District and Municipal Court Judges Association. (See RCW 3.70.010).

Payment of regular dues and assessments, if any, are required to be an active member in good standing. (See Article III, Sec. 1(a) of Bylaws).

Annual dues paid by a judicial officer are associated with the judicial officer and if replaced mid-term, the successor judicial officer must also pay dues. Annual dues paid by a governmental entity, are associated with the position and if the judicial officer in that position is replaced mid-term, the dues shall be applied to the successor judicial officer. (See Article IV, Sec. 4 of Bylaws).

To be consistent with the Bylaws set forth above and to guide current and future Secretary-Treasurers of the Association in properly accounting for dues paid, the following policy(ies) is/are hereby adopted:

1. A judicial officer appointed or elected to new judicial position shall pay association annual dues in the full amount, for the year in which the judicial officer takes office. Payment shall be made by the jurisdiction or the judicial officer personally, consistent with the practice of the jurisdiction.

2. If a judicial officer is appointed or elected in mid-term, to a previously existing position, and annual dues are paid by the jurisdiction, the dues paid shall be credited to the newly appointed or elected judicial officer to that position.

3. If a judicial officer is appointed or elected in mid-term, to a previously existing position, and annual dues are paid by the prior judicial officer, the dues shall be pro-rated to year end and the newly appointed or elected judicial officer to that position shall be responsible to pay the pro-rated amount to the Association to be in good standing with the Association. The judicial officer replaced in the circumstances set forth in this paragraph shall be reimbursed the pro-rated sum but only upon the Association's receipt of the new judicial officer's payment of dues.

ADOPTED _____, 2013.